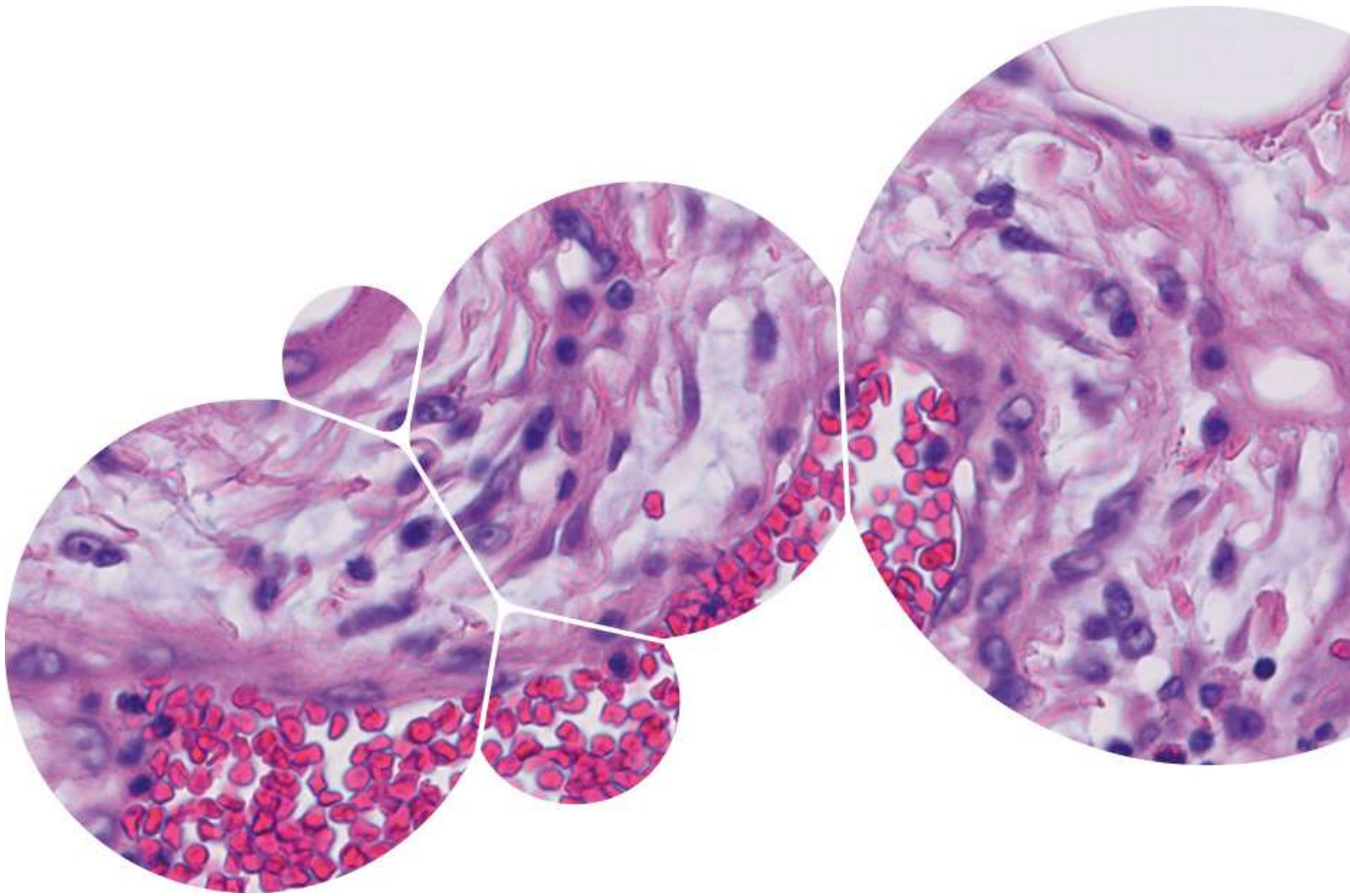


Digital Slide Import Tool

How to import your digital slides to your private space



SECTRA

Knowledge and passion

Welcome to Sectra Education Portal, your online platform to view and interact with ready-to-teach material across medical disciplines. You are part of our family of Sectra Education Portal users, in which knowledge is shared world-wide. We are currently in medical universities, simulation centers, teaching hospitals in over 50 countries and growing, thanks to people like you!

This guide aims to answer the most frequently asked questions about the Digital Slide Import tool.

Contact us!

Do not hesitate to contact us through support@sectra.com, or through your favorite application specialist:

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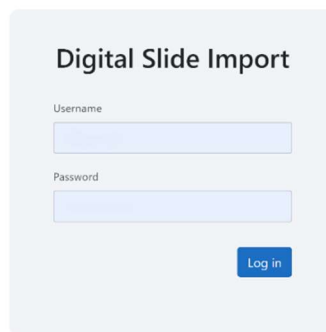
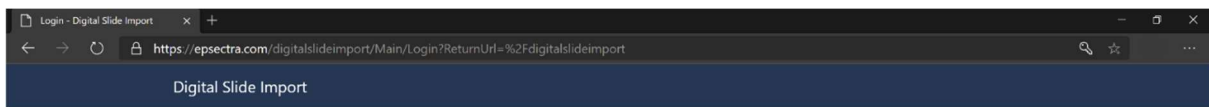
Ximena Soriano: ximena.soriano@sectra.com (languages: English, Spanish)

Digital Slide Import Tool Guide

Sectra's Digital Slide Import Tool allows you to import your digital slides to your private space inside Sectra Education Portal, which then allows you to work remotely and simultaneously with as many people as you would like!

Please note that when using Digital Slide Import Tool, it is important to keep the browser open during the entire upload. This is to ensure that all the slides are imported as intended. The steps how to use the tool are the following:

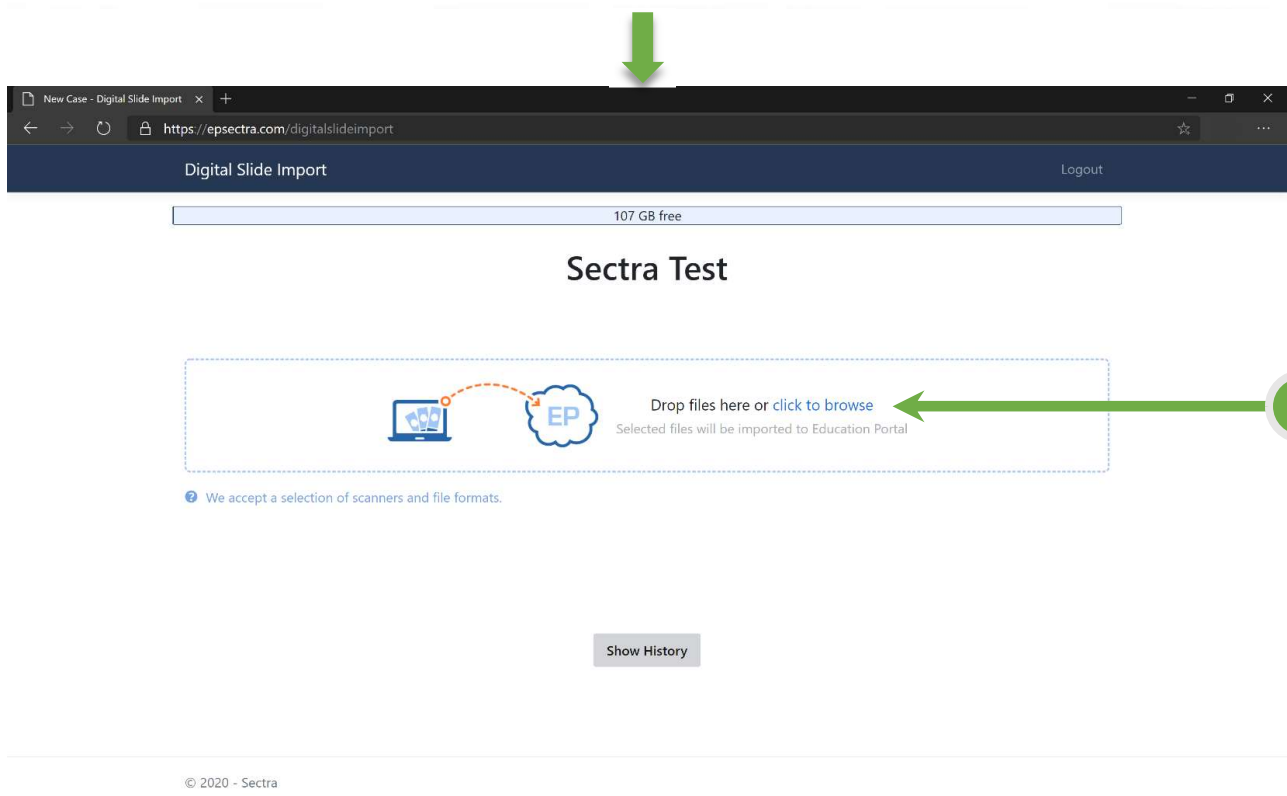
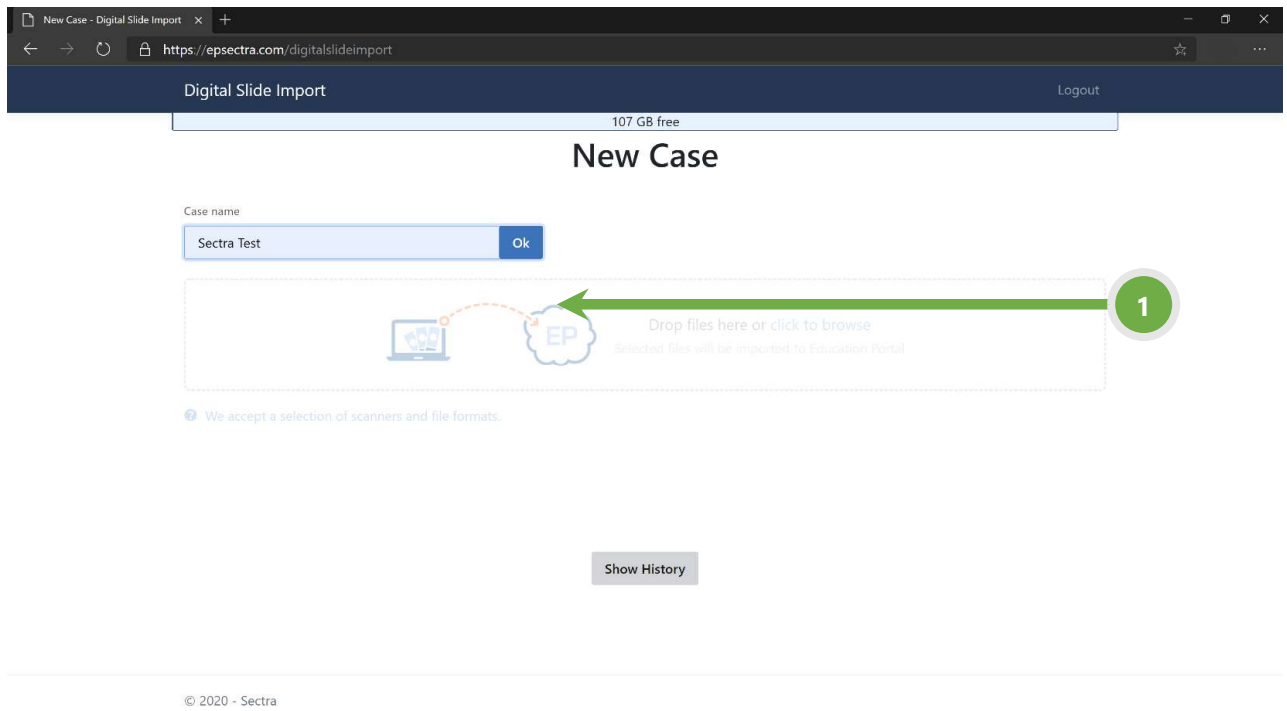
1. Access to the webpage: <https://epsectra.com/digitalslideimport>

A login form titled "Digital Slide Import". It contains two input fields: "Username" and "Password". Below the "Password" field is a blue "Log in" button. The form is centered on a light blue background.

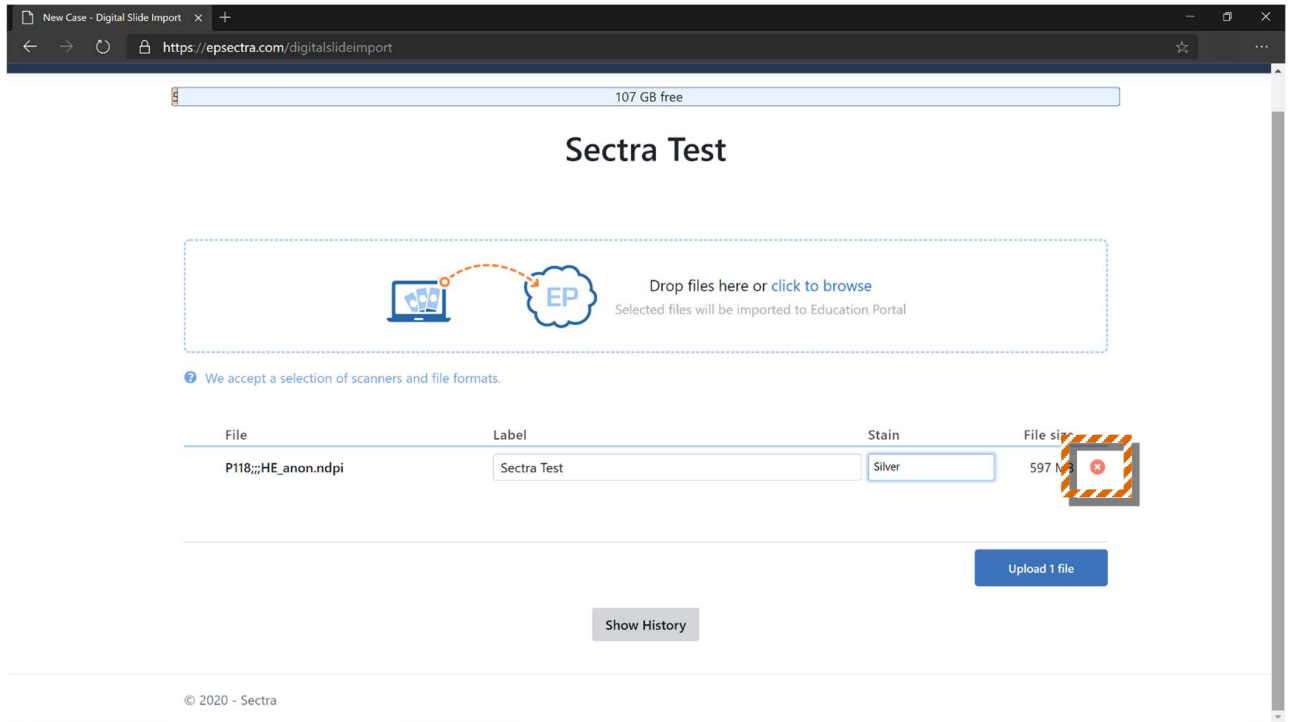
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You should use the **same Teacher credentials** that you normally use accessing Sectra Education Portal.

2. You need to input your ” **Case name**”, click “**OK**”, then select the file(s) that will be imported to Education Portal, by clicking “**click to browse**” or by using the drag and drop method. You can select as many files as you want at the same time to the same case (if you have a new slide for this case later, you can still import it to this case, just input the same case name).

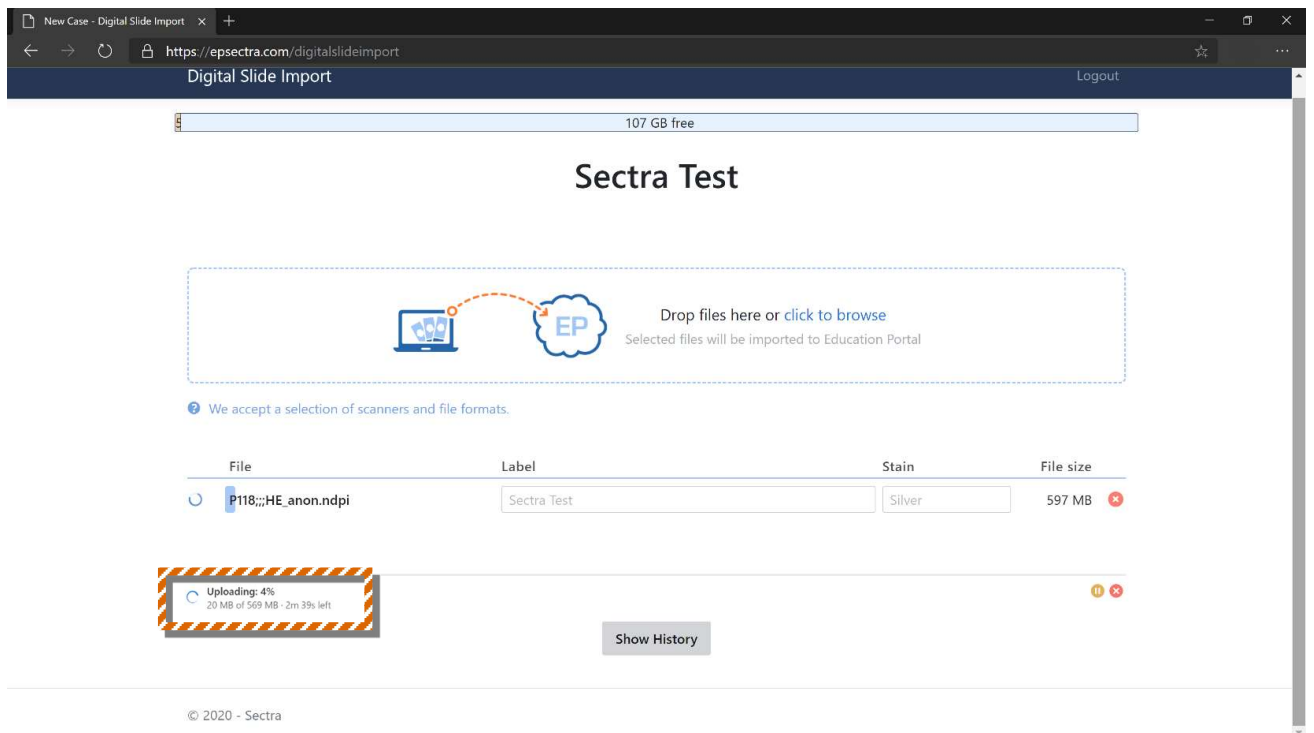


3. You need to write the “**Label**”. Additionally, you can choose or write the “**Stain**”. Then, click “**Upload 1 file**”.

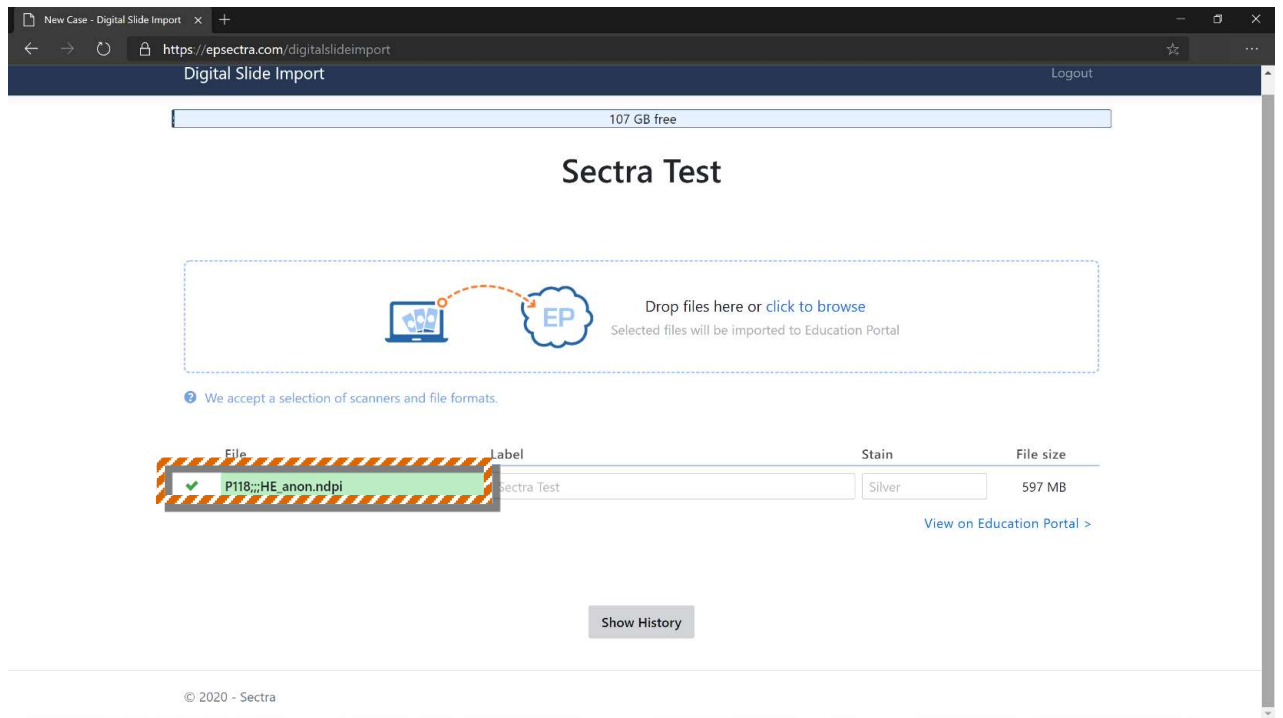


Note: if you want to remove one file from the list, just click the red cross icon to the right of the file.

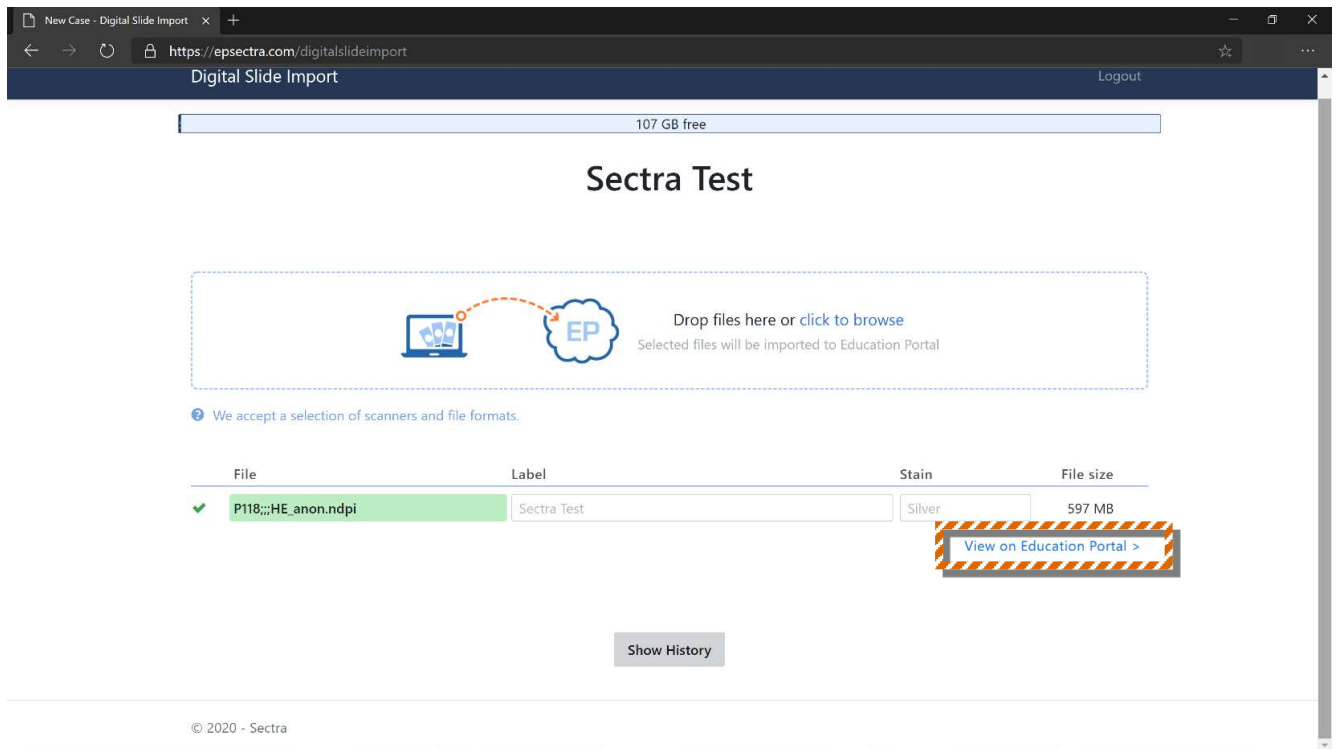
4. While the case and its images are being uploaded, you can see the progress.

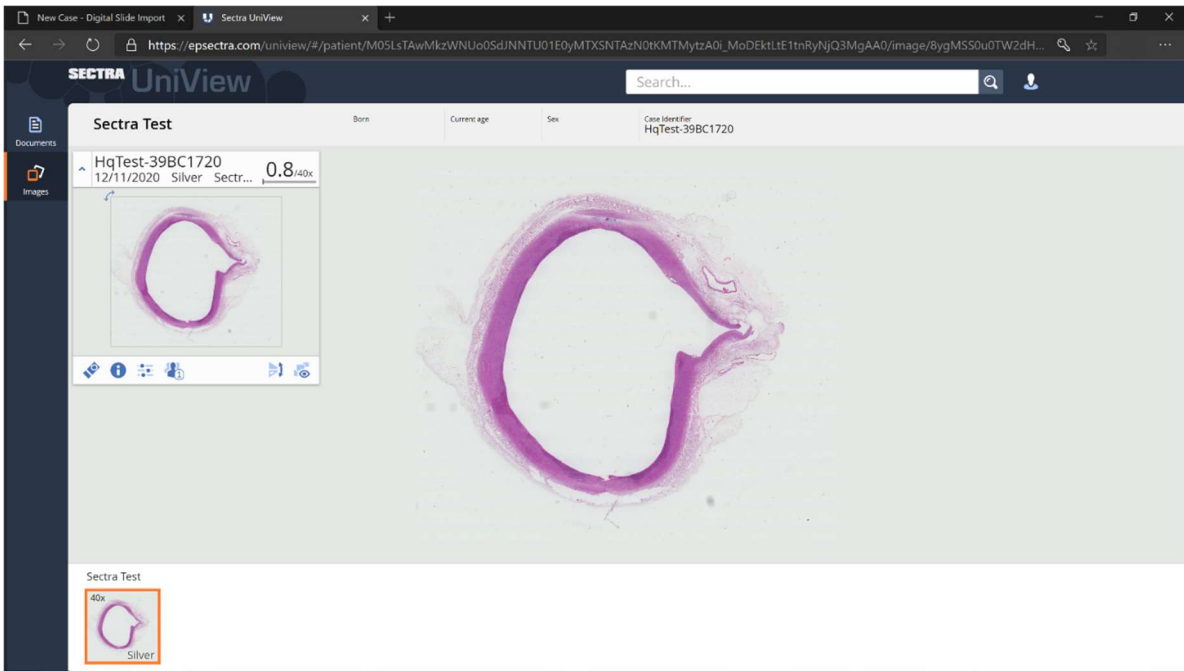


- When the case has been already uploaded, you will find a green check mark to the left of the file, at the same time, the background area of the file name turns green.



- Click “View on Education Portal” to see the imported slide in the Viewer.

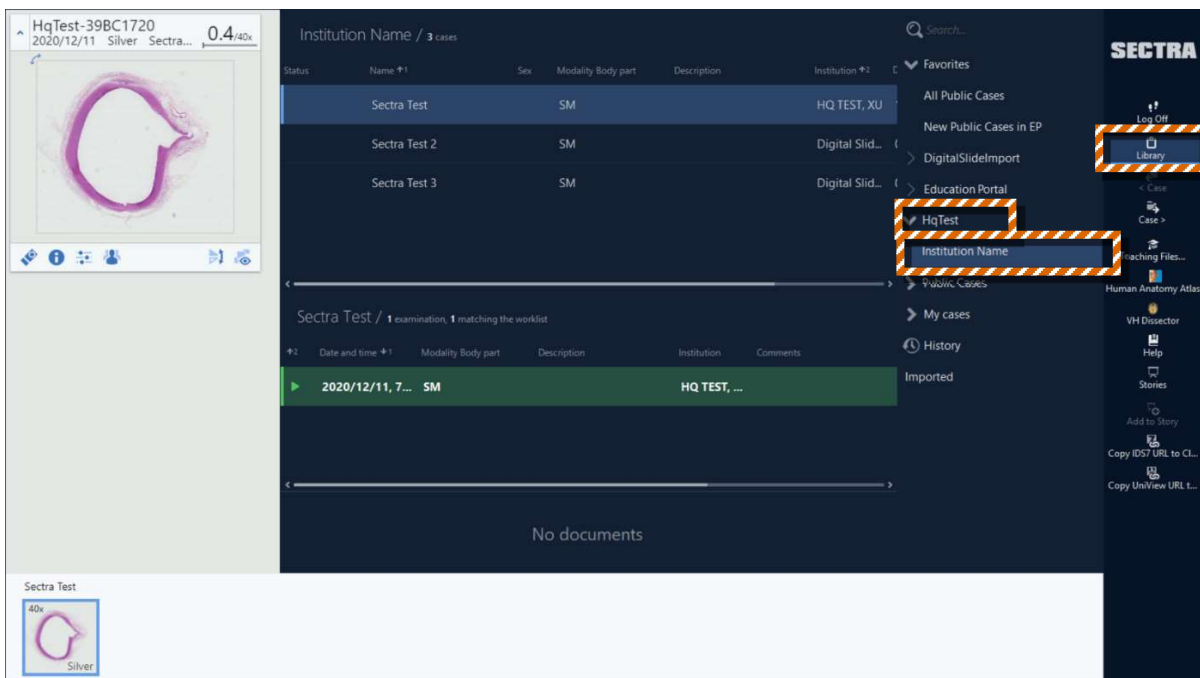




Alternatively, you can log in and access Sectra Education Portal to find the case and images just uploaded in your private worklist via the link epspectra.com/ids7 with your teacher account.

Note: “**Teacher login**” requires a Windows computer and Microsoft Edge. “**Student login**” goes to the Viewer that can be accessed on any device and browser. Please refer to instructional [Videos](#) for more information.

You will find the case via path: **Library – your role (the acronym of your country and your institution, in this case, it is HqTest) – your worklist (your institution name)** in Interactive Workspace; or you can directly search the case name in the search bar that is right on top of your role and worklist.



Note: The patient ID is generated automatically, and you will find it on the upper-left corner of the slide, in this case, the patient ID is HqTest-39BC1720. Once the case is imported, neither case name nor patient ID is changeable.

If you want to check out your history for import, just click **History** on the homepage.

The screenshot shows the 'New Case' form in the Digital Slide Import tool. At the top, there is a 'Case name' input field with an 'OK' button. Below this is a file upload area with a dashed border and the text 'Drop files here or click to browse'. A note below the upload area states 'We accept a selection of scanners and file formats.' A 'Show History' button is highlighted with a red and yellow striped border. A green arrow points down from this button to the next screenshot.

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The screenshot shows the 'History' page in the Digital Slide Import tool. It displays three imported cases, each with a title, a table of details, and a 'View on Education Portal' link.

Sectra Test 3

[View on Education Portal >](#)

Status	File	Label	Stain	Updated
✓ Imported	P118;;HE_anon.ndpi	Sectra Test 3	HE	12/14/2020, 09:19:53 AM

Sectra Test 2

[View on Education Portal >](#)

Status	File	Label	Stain	Updated
✓ Imported	P118;;HE_anon.ndpi	Sectra Test 2	HE	12/13/2020, 11:52:49 PM

Sectra Test

[View on Education Portal >](#)

Status	File	Label	Stain	Updated
✓ Imported	P118;;HE_anon.ndpi	Sectra Test	Silver	12/11/2020, 07:35:56 AM

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